



*Louisiana*

Office of the Governor  
State Board of Examiners  
of Interior Designers

## BOARD MEETING MINUTES

Date: **October 17, 2024**

Time: **11:00 am**

Place: **ULL-Fletcher Hall-4212 E Lewis Street- Lafayette, LA**

11:00 am Presentation to students about the Board, licensing, and the NCIDQ exam

- I. CALL TO ORDER AND ROLL CALL  
Present: T. Ritchie- Chairman, H. Meibum- Vice-Chairman, E. Walther- Secretary, M. Johnston  
Absent: K. Hazel, M. Verdigets-Treasurer  
Others present: A. Dow, S. Edmonds  
Quorum present

**MOTION AND SECOND to amend the agenda to add the application of William Riehm as LA Registered Interior Designer: H. Meibaum, M. Johnston.**

**Roll Call Vote: H. Meibaum-yes, Walther- yes, M. Johnston- yes, T. Ritchie- yes. MOTION PASSED UNANIMOUSLY.**

- II. Thank you to ULL Faculty and students

- III. PUBLIC COMMENT on today's agenda items (3 minutes per person)

- IV. OLD BUSINESS

- a. Chairman's Report- T. Ritchie  
b. Administrative report- S. Edmonds

- V. Approval of minutes from August 15, 2024

**MOTION AND SECOND to approve the minutes from August 15, 2024: E. Walther, H. Meibaum. MOTION PASSED UNANIMOUSLY.**

- VI. NEW BUSINESS

- a. Approval of current financials

**MOTION AND SECOND to approve the current financials: M. Johnston, E. Walther. MOTION PASSED UNANIMOUSLY.**

- b. Approval of applications for Registered Interior Designer:

1. Michael Firicano  
2. William Riehm

**MOTION AND SECOND to approve Michael Firicano and William Riehm as LA Registered Interior Designers: M. Johnston, E. Walther. MOTION PASSED UNANIMOUSLY.**

c. Approval of application for Intern Interior Designer:

1. Julia Fondren

**MOTION AND SECOND to approve Julia Fondren as a LA Intern Interior Designer: H. Meibaum, M. Johnston. MOTION PASSED UNANIMOUSLY.**

VII. NEXT MEETING DATE – December 3, 2024

VIII. ADJOURN

**MOTION to adjourn: H. Meibaum. MOTION PASSED UNANIMOUSLY.**